



APLEY FARM SHOP
APLEYFARMSHOP.CO.UK

Booking Form Conference Room

Date	Time from	Time to	Numbers Attending

If access to the building is required before 9am or after 5 pm please make this clear on the booking form

Contact Name	Full Billing Address & Dept		
Email Address			
Telephone Number	Reference Number		
Equipment Required: (please tick)			
<input type="checkbox"/>	Projector & screen (£20 per day)	<input type="checkbox"/>	Flip Chart
Seating Arrangements: (please tick & add any further requirements or instructions)			
<input type="checkbox"/>	Boardroom Style (maximum 20 people)		
<input type="checkbox"/>	Theatre Style (maximum of 25 people)		
<input type="checkbox"/>	Other (please specify):		
Refreshments	Numbers required	Times required	Total
½ Day – no lunch £9.50 per delegate (min charge £40) Coffee, tea & fresh fruit juice on arrival & replenished at your chosen break time. A selection of cakes will be served during the break.		Break:	£
½ Day – working lunch £14.50 per delegate Coffee, tea & fresh fruit juice on arrival & replenished at your chosen break time. A selection of cakes will be served during the break. Lunch will be served in the conference room. Enjoy a selection of sandwiches, treats from our deli & a salad selection.		Break: Lunch:	£
½ Day – sit down lunch £17.50 per delegate Coffee, tea & fresh fruit juice on arrival & replenished at your chosen break times. A selection of cakes will be served during the afternoon break. Lunch will be served in the Creamery. The menu will be provided on the day. Our ingredients are all locally sourced, freshly prepared & will include vegetarian options.		Break: Lunch:	£

<p align="center">Full Day – no lunch £11.50 per delegate (min charge £60) Coffee, tea & fresh fruit juice on arrival & replenished at your chosen break time. A selection of cakes will be served during the break.</p>		Break	£
<p align="center">Full Day – working lunch £16.50 per delegate Coffee, tea & fresh fruit juice on arrival & replenished at your chosen break times. A selection of cakes will be served during the afternoon break. Lunch will be served in the conference room. Enjoy a selection of sandwiches, treats from our deli & a salad selection.</p>		Morning break: Lunch: Afternoon break:	£
<p align="center">Full Day – sit down lunch £19.50 per delegate Coffee, tea & fresh fruit juice on arrival & replenished at your chosen break times. A selection of cakes will be served during the afternoon break. Lunch will be served in the Creamery. The menu will be provided on the day. Our ingredients are all locally sourced, freshly prepared & will include vegetarian options.</p>		Morning break: Lunch: Afternoon break:	£
Please specify any specific dietary requirements:			
Please note: We require 48 hours' notice of cancellations & alterations of numbers or refreshments. Failure to do so will incur a £15.00 charge. All the above prices do not include VAT. Min of 3 delegates.			

Please return your completed booking form to:
Apley Farm Shop, Stockton Buildings, Norton, Shifnal, Shropshire TF11 9EF
01952 730 345 - enquiries@apleyfarmshop.co.uk